



Application for Employment

Federal and state laws prohibit discrimination in employment because of sex, age, race, color, religious creed, marital status, national origin or disability.

Please mark all Yes/No and multiple choice questions with an X in the appropriate field.

PERSONAL INFORMATION:

Date: _____

Name: _____

Telephone Number: _____

Are you at least 18 years of age? Yes _____ No _____

Are you a U.S. citizen? Yes _____ No _____

If not a U.S. citizen, do you have legal right to remain permanently and work in the U.S.?

Yes _____ No _____ Alien Registration Number _____

Can you perform the essential and marginal functions of the job with or without reasonable accommodation? (Do not answer unless you are applying for a specific job for which you have seen a job description or with which you are familiar.)

Yes _____ No _____

If reasonable accommodation(s) would be required, please describe.

Have you ever been convicted of or pled guilty to a felony?

Yes _____ No _____ If yes, explain:

EMPLOYMENT DESIRED:

Position applied for: _____

Shift you can work: 1st _____ 2nd _____ 3rd (weekend) _____

Can you work: Full time _____ Part time _____

When can you start? _____

Do you have reliable transportation? Yes _____ No _____

Have you ever applied to NAPCO before? Yes _____ No _____

If yes, when? _____

Have you ever worked for NAPCO before?

Yes _____ No _____ Supervisor _____

If yes, what was your reason for leaving?

EDUCATION/TRAINING:

Highest grade completed: _____

Name of last school attended, Vocational or Trade Training:

License for Forklift or Truck Driver: Yes _____ No _____

Type _____ License # _____ Exp Date _____ Granted By _____

Type _____ License # _____ Exp Date _____ Granted By _____

EMPLOYMENT DATES:

Starting with current or most recent.

Beginning: _____ Ending: _____

Name & Address of Employer: _____

Phone # and Supervisor: _____

Position and Salary: _____

Reason for Leaving: _____

Beginning: _____ Ending: _____

Name & Address of Employer: _____

Phone # and Supervisor: _____

Position and Salary: _____

Reason for Leaving: _____

Beginning: _____ Ending: _____

Name & Address of Employer: _____

Phone # and Supervisor: _____

Position and Salary: _____

Reason for Leaving: _____

PERSONAL REFERENCES:

List three people not related to you who know your qualifications.

Name & Address _____
Phone # _____ Relationship _____

Name & Address _____
Phone # _____ Relationship _____

Name & Address _____
Phone # _____ Relationship _____

May we contact your present employer? Yes _____ No _____

Applicant's Statement:

The above information is complete and true to the best of my knowledge. I understand that discovery of misrepresentation or omission of facts herein will be cause for immediate dismissal. I authorize the company to contact any or all of my previous employers and/or references for full information and to investigate for prior criminal history. I release my previous employers from any liability which may be incurred as a result of information obtained from them. I understand that any employment by this company will be on an at-will basis. The employment relationship may be terminated at any time. If employed by NAPCO, Inc. I agree to abide by its rules and regulations. I agree to a physical examination, if requested, following a conditional job offer and agree that the examining physician may release the findings to the company or an authorized agent of the company. ALL APPLICANTS FOR EMPLOYMENT WITH NAPCO, Inc. WILL BE REQUIRED TO SUBMIT TO URINALYSIS DRUG TESTING AND/OR BLOOD ALCOHOL TESTING AS A CONDITION OF EMPLOYMENT IN ACCORDANCE WITH THE NAPCO, Inc. SUBSTANCE ABUSE POLICY.

Signature: _____